

To whom it may concern

(Date) XX June, 2024

(Company Name) XXXXXX, XXXXX

(Address) XXXXXX, XXXXX, XXXXX,

XXXXX, XXXXX, XXXXX

Dear Sirs,

On behalf of (Company Name)XXXXXXXXXXXX, XXXXXX, I hereby confirm that the following person had worked for our company employed by us.

Name	Ms. XXXXX XXXXXXXX
Date of birth	XXth XXXX, XXXX
Duration	From XX(month), XXXX(year) through to XX(month), XXXX (year)
National Insurance No.	XXXXXXXXXXXX

Yours Sincerely,

XXXXX XXXXXXXX

Human Resource Manager

XXXXX XXXXXXXX